



Think about to prepare your child much aware then just education

# Eve Moon Play School

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## Eve Moon Play School New Housing Board Colony, Sirsa

Dear Parents,

- Welcome to class \_\_\_\_\_. We are excited for the opportunity to get to know you and we are looking forward to a happy and productive academic year ahead.
- Hope this year also proves to be fruitful one for your child. So let's come together and follow certain requisites of school along with teachers and school management.
- Send the students with the following requisites to school on the dates prescribed by the teachers.
  - \* Books and notebooks to be covered properly and labeled with proper name and address.
  - \* Required stationery (Geometry Box with 2 pencils 1 eraser & Sharpner is compulsory)
  - \* A rough notebook (to be brought to school every day)
  - \* Sketch files G.K. , books & Art & Craft books according to the timetable.
  - \* **Personal memo on diary duly filled along with passport size photo & Aadhar number within 3 days from the reopening of the school.**
  - \* Test copies to be brought compulsorily as and when required.
- \* "Early to bed, early to rise , keeps you healthy and wise". Thus you are kindly requested to help your child in getting up early so that she/he is punctual. For getting late to school or more than 3 times, strict action will be initiated against the child/ward.
- We understand your concerns and urge you to help child, to bring according to the timetable thus we can help them to lessen their heavy bag load. Kindly, make note that mostly graded subjects are taught once in a week. Kindly send their sketch file and art book as per their periods and encourage them to practice at home.
- Uniform plays vital role in building child's personality .So send your child in clean, ironed and proper uniform with proper haircut. Uniform should be as per the rules of the school. Two sets of uniform should be maintained. Please refer the school notice board as the same is being displayed.
- Regular attendance is must and trophy is awarded for for securing full attendance . Therefore encourage students to attend regularly.
- Homework important to the students to be with the class so help your child to be regular in doing home work. Equal attention must be given to the graded as well as for the main subjects.
- School has started fruit break to inculcate habit of eating fruits so send fruits positively along with fork, spoon and napkin . Fitness of the child is your concern therefore you are requested to send healthy and hygienic food e.g. paratha & vegetables.
- Avoid giving money rather him/her to understand the value of money.
- If the child remains absent then you are kindly requested to help him/her to complete his work and co-operate with the teacher. Discourage them from using pens for making any correction in note text books and copies.

- Diary is one of the means of communication between teacher and parents so.
  - \* Check & sign your wards diary daily as well as test copies.
  - \* Send leave note regularly and compulsorily even if it is for one day.
  - \* Read notes by teacher and response accordingly.
- In order to develop his/her personal hygiene further help your child to trim his/her nails, polish his/her shoes and carry handkerchief in his pocket daily.
- Parents can meet any teacher with prior appointment after the school.
- Regular attendance is must and trophy is awarded for securing full attendance. Therefore encourage students to attend regularly.
- To improve spoken English of your child encourage them to speak simple sentences in English and avoid local, rough language otherwise Rs. 10 fine will be imposed in school. Encourage reading habit.

Student show that parental involvement in a child's education is one of the strongest indicators of student's achievements. We hope you will co-operate with school to the fullest.

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(Teacher's Sign )